

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS  
SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPCR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	B.R.R.D. Convent School
2	Address of the School:	Bahadurgarh (Hapur)
3	U-DISE code allotted to the school:	09750800723
4	Name and address of the Trust/Society/ Company (under section-8) running the School	Shri Babu Ram Chauhan Educational Society, Alamnagar
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES/NO (Yes) <input checked="" type="checkbox"/>
6	Proposed affiliation with CBSE for:	Middle Class/ Secondary/Senior Secondary <input checked="" type="checkbox"/>
7	Location of school	<ul style="list-style-type: none"> <li>• In the municipal limits of metropolitan city</li> <li>• In the municipal limits of city having population more than 15 Lakhs</li> <li>• In the hill areas (as per planning commission norms)</li> <li>• In the municipal limits of capital city of a state</li> <li>• In the municipal limits of class-x cities</li> <li>• On an island</li> <li>• In the municipal limits of a hill station</li> <li>• In the municipal limits of city having population less than 15 Lakhs</li> <li><input checked="" type="checkbox"/> Outside the municipal limits of any town/city.</li> </ul>

(Signature of Principal)  
Principal  
B.R.R.D. Convent School  
Bahadurgarh, Hapur

*Anurag Tripathi*  
**ANURAG TRIPATHI, IRPS**  
**SECRETARY**  
Central Board of Secondary Education  
Preet Vihar, Delhi

(Signature of D.E.O.)

*Manager*  
Manager  
12/06/2025  
B.R.R.D. Convent School  
Bahadurgarh, Hapur



8	Is the School already affiliated to any board for Class-X or XII examinations?	YES/NO ✓ (If yes name of the Board) (Also mention whether the school is affiliated for Class-X or XII)
9	Standard/level/class up to which the school is running:	Nur. Class - 8 <sup>th</sup>
<b>INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE</b>		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	YES/NO NO
11	Number of NOC and date of issue:	-
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	YES/NO Yes
13	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	10699-10702/2016-17 (27-06-24)
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	7289 sq. meter
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed & Lease deed
18	Name of the Owner/Lessee of the land in respect of point-16 above:	Mannu Chauhan
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	16-05-2024 to 15-04-2054 29 years 11 months
20	Is any public road, canal or thorough-fare, HT line etc passing through the land in respect of point-16 above?	YES/NO No If yes the details
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
21(a)	If yes the date of last inspection:	23-05-2025
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO Yes
22(a)	If yes the date of last inspection:	16-03-2024
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO Yes
23(a)	If yes the date of last inspection:	26-05-2025

(Signature of Principal)  
Principal  
B.R.R.D. Convent School  
Bahadurgarh, Hapur

Anurag Tripathi  
ANURAG TRIPATHI, IRPS  
SECRETARY  
Central Board of Secondary Education  
Preet Vihar, Delhi

(Signature of D.E.O.)  
Manager  
B.R.R.D. Convent School  
Bahadurgarh, Hapur



INFORMATION REGARDING THE STAFF		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes
<p><i>[Signature]</i> 12/06/2025 Manager B.R.R.D. Convent School Bahadurgarh, Hapur (of School Manager)</p>		<p><i>[Signature]</i> Principal B.R.R.D. Convent School Bahadurgarh, Hapur (of School Principal)</p>
<b>PART-B</b>		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No..... Date of Issuance.....		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)	YES/NO
3	Recommended for <b>Middle Class Syllabus/Secondary/Senior Secondary</b> to CBSE?	Mention Level
<p style="text-align: right;">Signature Name and Stamp of Issuing D.E.O. (DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL NAME OF DISTRICT: _____</p>		

*Anurag Tripathi*  
**ANURAG TRIPATHI, IRPS**  
SECRETARY  
Central Board of Secondary Education  
Preet Vihar, Delhi

*[Signature]*  
Principal  
B.R.R.D. Convent School  
Bahadurgarh, Hapur

*[Signature]*  
12/06/2025  
Manager  
B.R.R.D. Convent School  
Bahadurgarh, Hapur



**PART - C**

**DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA**

**Name and Address of the school:** **Total Land area in lawful possession of school:**

SN	LOCATION OF SCHOOL	LAND REQUIREMENT	PLEASE TICK THE CONCERNED COLUMN
1	Any Where in India	Minimum 6000 Square Meters	✓
2	In Municipal limits of cities with a population exceeding 15 Lakhs.	Minimum 4000 Square Meters	
3	In hilly areas prescribed by the Planning Commission (NITI Aayog).	Minimum 4000 Square Meters	
4	In Municipal Limits of the State Capital Cities.	Minimum 4000 Square Meters	
5	In the North Eastern States.	Minimum 4000 Square Meters	
6	In the state of Jammu and Kashmir	Minimum 4000 Square Meters	
7	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	
8	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	
9	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Secondary Level)	Minimum 2000 Square Meters	
10	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Senior Secondary Level)	Minimum 2400 Square Meters	

SIGNATURE

NAME AND STAMP OF ISSUING D.E.O.

(DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT

DISTRICT LEVEL

NAME OF DISTRICT:

*Anand Tripathi*  
**RAG TRIPATHI, IRPS**  
**SECRETARY**  
 Central Board of Secondary Education  
 Preet Vihar, Delhi

*M. K. Bhatnagar*  
**Principal**  
**B.R.R.D. Convent School**  
**Bahadurgarh, Hapur**

*Manu*  
**Manager**  
**B.R.R.D. Convent School**  
**Bahadurgarh, Hapur**  
 12/06/2025